**Akiba Smart External Protocol v3**

## Overview

|  |  |  |
| --- | --- | --- |
| In waiting room | Welcome  Explain the task (general) | Time  5 mins  10 mins |
| In the lab | Experimental games | X mins |
| In groups after lab | Explain treatment groups and practice savings mechanism | 30 mins |

**To do before subjects arrive:**

Have a sign-in sheet ready to be filled out.

Have computer software (randomizing tools, database system, zTree, etc) ready to run and take input.

Depending on situation, make adjustments to randomization to aim for balance by end of day.

Have ID cards ready and accessible (enough to account for how many subjects show up and how randomization works out)

Have test scratchers purchased and ready.

Randomize RA’s into their roles and treatment groups. Make sure RA’s know their assigned role and treatment group.

Have batch upload template ready.

Make sure enough consent forms have been printed out.

**Session workflow:**

Participants arrive and are checked in at gate. RA fills out sign-in sheet at arrival. Subjects brought into the waiting room.

When all subjects have arrived, RA hands sign-in sheet to Arun.

Continue with standard waiting room procedures. RA assigned to waiting room reads consent script. After subjects have consented, RA continues with protocol and then moves subjects to lab to begin experimental games.

At the same time, Arun enters participant info into randomization tool and assigns to treatment groups (add this info to sign-in sheet) and an assigned RA labels subject ID cards.

Once participants are randomized into treatment groups, mobile phone numbers and the corresponding assignments are recorded in the database. (Batch upload).

Lab experiment ends.

RA’s read from sign-in sheet and call subjects in their assigned treatment group to follow them. Break with subjects into groups. One group in lab, one in back room and one outside.

Cash payment for transport and processing done in groups.

RA’s hand out subject ID cards and explain treatments (with script).

RA’s answer any questions

Hand out 10/20 ksh scratchers to practice saving.

Time allotted for subjects to practice savings mechanism.

Each subject independently applies test scratcher then sambaza’s the project phone. We confirm with each subject that they received a confirmation message. (Make sure a new ‘day’ has been initiated)

Answer any other questions they have.

Subjects go home.

After Experiment:

Make sure mPesa payments are set up.

Check data output from zTree.